

## **Innovative Program Paper and Poster Presentation Information**

### **AWHONN 2017 Convention**

Innovative program presentations are about innovative programs implemented in a variety of practice settings. These are **newly created** and **implemented** programs that address challenges in women's health, obstetric and neonatal nursing practice, education or administration. Papers and posters must include a discussion of program outcomes.

Indicate a preference to present orally in a paper session, or as a poster. Only those with speaking experience should select "paper". All applicants interested in presenting orally are encouraged to indicate a willingness to display a poster if not selected for oral presentation. There are a limited number of slots available for oral presentation, and our poster room is extremely well attended. All accepted submissions will appear in an online convention proceedings supplement.

#### **Criteria for Selection**

- Program complements convention goal and objectives
- Clarity of purpose, proposed change and objectives
- Clearly delineated process for implementation, data collection and evaluation of program
- Description of program outcomes after implementation
- Content free of commercial bias
- Program is innovative, timely and meets a need
- Applicability/implications for women's health, obstetric or neonatal nursing practice, education or research

#### **Goal and Objectives**

The Goal of the 2017 AWHONN Convention is to energize and support nurses to translate knowledge into action.

At the conclusion of the convention, learners will be able to

1. Create an environment that supports innovative solutions.
2. Integrate new strategies and tactics that improve outcomes.
3. Embrace the power of nurses as leaders.

#### **Submission Process**

To expedite the submission process, gather required components before entering the Speaker Management System. You will be asked to provide the following:

**Title:** Title needs to clearly reflect the content. The title should be a concise statement of the main topic. Consider using searchable terms.

**Submitter's Email:** If there is more than one submitter, list the email address of the primary contact.

**Presentation Format:** Indicate your preference to present a 30 minute oral paper presentation or a poster. Only those with speaking experience should select paper. If you select paper, you are required to list three recent speaking engagements of presenting authors, including the audience size and composition. You will also be asked if you are willing to present as a poster if your abstract is not selected as a paper.

**Brief Description:** This is 2-3 sentences, no more than 75 words, intended for posting on the convention website or other program materials to let attendees know what the session is about. This should generate interest in attending your session.

**Learning Activity Form:** You will be asked to complete a Learning Activity Form that includes Objectives, content outline, time frames and teaching methods. See Learning Activity Form sample below.

- Three Behavioral Objectives: This is what the learner should be able to do upon completing your session.
- Content Outline: Reviewers want to determine if the content is congruent with your objectives. You will be asked to provide an outline of the content for each objective.
- Time Frame: State the time frame for each objective. If you think your session is best fitted for a 60 minute time slot, make sure the time you have allotted totals 60 minutes; if you think your session is best fitted for a 90 minute time slot, make sure the time you have allotted totals 90 minutes.
- Teaching Methods: The methods you choose should be appropriate for the content and objectives such as lecture/slides, Q&A/discussion or other as appropriate.

OBJECTIVES	CONTENT (Topics)	TIME FRAME	PRESENTER	TEACHING METHODS
List learner's objectives in behavioral terms.	Provide an outline of the content for each objective.	State the time frame for each objective. Enter N/A if submitting a poster.	List the Faculty for each objective.	Describe the teaching methods, strategies, materials & resources for each objective.
List the logistics that must be considered when planning a conference	1. Budget –setting up a realistic budget 2. Considerations when selecting a venue 3. Writing a proposal 4. Contract negotiations and room blocks 5. AV requirements 6. Miscellaneous – advertising, registration and revenue	10 minutes on each topic, discussion and questions and answers on-going during each topic	Billie Robinson	Lecture Discussion Question and Answer
State the element necessary for an event to be considered continuing nursing education	1. Definitions of CNE 2. Criteria for CNE 3. Elements that preclude CNE 4. Planning Activities Planning committee composition Roles and responsibilities 5. Content development 6. Evaluation – methods, what required for successful completion	10 minutes on each topic, discussion and questions on-going during each topic	Billie Robinson and Donna Ruth	Lecture Discussion Question and Answer
Identify the components of a successful meeting	1. Identify the purpose of the meeting 2. Develop an agenda 3. Meeting formats 4. Meeting logistics 5. Communication 6. Small group activity	10 minutes for each topic, and small group activities	Donna Ruth	Lecture Discussion Small Group Activity

**Pharmacology Content:** You will be asked to estimate how many minutes you will spend discussing medications during your presentation.

**Bibliography:** Reviewers want to see the scientific or academic basis for your presentation. You will be asked to provide at least 5 references, preferably from peer reviewed journals. **At least 3 of them must be current as of the last 5 years.** APA format recommended: <http://www.apastyle.org/>. The bibliography should not be included in the text of the abstract (see abstract instructions below).

**Disciplines:** Select the main discipline and any additional disciplines that apply from the options: *obstetric, neonatal, professional issues and women's health.*

**Author Information:** Provide contact information, credentials and affiliations for all authors. In addition you must include a short biosketch (limited to 200 words). If the submission is accepted for oral presentation, the biosketches of presenting authors will be read aloud to attendees. The focus of the biosketch should be what makes you qualified to present the topic.

**CV/Resume:** All presenting authors must upload a current CV or resume.

**CNE Disclosure:** All authors must disclose any relevant personal, professional or financial relationships with a commercial interest producing, marketing or selling health care goods or services consumed by or used on patients within the last 12 months. All real or potential conflicts of interest will be evaluated and resolved to ensure the presentation is free of commercial bias. Learners will be informed as to the presence or absence of conflicts of interest prior to the start of your session as a slide for oral presentations and signage for posters.

**Abstract Text:** Submit a narrative summary of your talk, limited to 250 words. If your submission is accepted, this abstract will be included in a conference proceedings supplement to the *Journal of Obstetric, Gynecologic & Neonatal Nursing (JOGNN)*, and will be edited prior to publication. The abstract is used by reviewers to assess your approach to the topic, your grasp of the current state of practice and science, and the level of sophistication of the presentation. You can create the abstract in Word first and then cut and paste into the Speaker Management System. Your abstract must be structured to include the following elements:

- Purpose for the program
- Proposed change
- Implementation, outcomes and evaluation
- Implications for nursing practice

Keywords: 3-6 key terms that can be used to index your abstract

**Please note:** Write your abstract in complete sentences and provide text for each of the sections mentioned above. **Abstracts that are not written in complete sentences or that are missing text will be rejected without review.** Your abstract should not include a reference list, in text citations, tables, or bulleted lists. If you include these elements, they will be removed prior to publication. When acronyms and abbreviations are used, write them out on first use followed by the acronym in parenthesis; use the acronym only thereafter. **AWHONN reserves the right to copyedit abstracts prior to publication.**

### **Tips and Timeline**

You do not have to complete the submission in one sitting. You can click “save and continue” at the end of a page and get back to the submission by using your log-in number. If the system will not let you save the content because you have not completed the entire page, you can simply fill in a place holder such as “to be determined” and come back to that field at another time.

**All submissions must be completed no later than 11:59pm (Eastern time) on September 10, 2016;** you will be notified of the Committee's decision in November 2016.

**If Your Submission Is Selected for Presentation**

All accepted submissions will appear in an online convention proceedings supplement. Each paper session will be limited to **30 minutes**, which should include time at the end for questions and answers. A **maximum of two people** can present a paper.

Posters are put on display for attendees' viewing from Sunday evening, June 25, 2017 through Tuesday late afternoon, June 27, 2017. Presenters are required to be at their posters and available for questions during specified times. Selected poster presenters will be provided with a chair and a 4ft. high X 8ft. wide corkboard. Posters should be no larger than 46 ½ inches high and 93 ¾ inches wide. Electrical outlets will not be available. A **maximum of two people** may present a poster.

**Presenters will be responsible for their own travel and all expenses related to their presentation.** All presenters are required to register to attend the convention and will be eligible for a \$75 discount off full convention registration fees.

**Questions or Concerns**

If you should have any questions or concerns, please contact Carolyn Vanderwyst, Manager of Education Programs, by phone at 919-908-6286 or by email at [cvanderwyst@awhonn.org](mailto:cvanderwyst@awhonn.org).