

Specialty Session Presentation Information

AWHONN 2018 Convention

Specialty sessions are oral presentations lasting either 60 or 90 minutes including time allotted for questions and answers. Topics should be in keeping with the convention goal and objectives, and targeted toward nurses with a minimum of seven years experience. The talk may consist of an in-depth examination of a clinical problem or practice, a review of best practice on a selected topic or a detailed discussion of a professional issue. It does not need to be original research.

Criteria for Selection

- Topic in keeping with convention goal and objectives
- Sufficient depth and sophistication for a typical attendee
- Topic is timely and meets an identified learning need
- Topic is likely to be of interest to attendees
- Content free of commercial bias
- Content is evidence-based, and reflects current or cutting edge state of the science
- Creative approach to the topic
- Application/implication for women's health, obstetric or neonatal nursing practice, education or research are addressed.

Submission Process

To expedite the submission process, gather required components before entering the Speaker Management System. You will be asked to provide the following:

Title: Title needs to clearly reflect the content. The title should be a concise statement of the main topic. Consider using searchable terms.

Submitter's Email: If there is more than one submitter, list the email address of the primary contact.

Brief Description: This is 2-3 sentences, no more than 75 words, intended for posting on the convention website or other program materials to let attendees know what the session is about. This should generate interest in attending your session.

Bibliography: Reviewers want to see the scientific or academic basis for your presentation.

You will be asked to provide at least 5 references, preferably from peer reviewed journals, published guidelines and other credible sources. At least 3 of them must be current as of the last 5 years. APA format required: <http://www.apastyle.org/>.

Disciplines: Select the main discipline and any additional disciplines that apply from the options of obstetric, neonatal, professional issues and women's health.

Learning Activity Form: You will be asked to complete a Learning Activity Form that includes learning outcomes, content outline, time frames and teaching methods.

- **Three Learning Outcomes:** This is what the learner should be able to do upon completing your session.

- **Content Outline:** Reviewers want to determine if the content is congruent with your outcomes. You will be asked to provide an outline of the content for each outcome.
- **Time Frame:** State the time frame for each outcome. If you think your session is best fitted for a 60 minute time slot, make sure the time you have allotted totals 60 minutes; if you think your session is best fitted for a 90 minute time slot, make sure the time you have allotted totals 90 minutes.
- **Teaching Methods:** The methods you choose should be appropriate for the content and outcomes such as lecture/slides, Q&A/discussion or other as appropriate.

Author Information: Provide contact information, credentials and affiliations for all authors. In addition you must include a short biosketch (limited to 200 words). The focus of the biosketch should be what makes you qualified to present the topic and if selected will be used to introduce you at the start of your session.

CV/Resume: All authors must upload a current CV or resume.

CNE Disclosure: All authors must disclose any relevant personal, professional or financial relationships with a commercial interest producing, marketing or selling health care goods or services consumed by or used on patients within the last 12 months. All real or potential conflicts of interest will be evaluated and resolved to ensure the presentation is free of commercial bias. Learners will be informed as to the presence or absence of conflicts prior to the start of your session.

Abstract Text: Submit a narrative summary of your topic, limited to 250 words. This isn't shared with attendees but used by reviewers to assess your approach to the topic, your grasp of the current state of practice and science, and the level of sophistication of the presentation. Your abstract must be structured to include the following elements:

- **Background:** Importance of the subject matter and specific purpose of your talk. Why should this information be shared?
- **Framework for the talk:** What current science, evidence or guidelines will you share? What are the principal points you are making?
- **Implications for practice:** How can nurses apply this information?

Additional Information

You do not have to complete the submission in one sitting. You can click "save and continue" at the end of a page and get back to the submission by using your log-in number. If the system will not let you save the content because you have not completed the entire page, you can simply fill in a place holder such as "to be determined" and come back to that field at another time.

All submissions must be completed no later than 11:59pm (Eastern time) on September 10, 2017; you will be notified of the Committee's decision in November 2017.

If Your Submission Is Selected for Presentation

Presenters will be provided with an LCD projector, computer, screen, lavalier microphone and slide

advance. No other audio/visual equipment will be provided or may be used including personal computers. Presenters will be responsible for their own travel and all expenses related to their presentation. All presenters are required to register to attend the convention and will be eligible for a \$75 discount off full convention registration fees. If you are asked to repeat your session, you are entitled to a \$150 discount off full convention registration fees. A maximum of two people may present a specialty session.

Questions or Concerns

If you should have any questions or concerns, please contact Carolyn Vanderwyst, Manager of Education Programs, by phone at 202-261-1462 or by email at cvanderwyst@awhonn.org.